

# Senior Quantity Surveyor

Unit 7, Loughway Business Park, Warrenpoint Road,  
recruitment@mcguinnessmechanical.ie  
Phone : 028 3083 9111  
Web : <https://mcguinnessmechanical.ie/>



## Job Summary

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Vacancy :

Deadline : Oct 31, 2024

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Employment Status : Full Time

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

## Job Description

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### Job Purpose:

Due to continued growth MGME are recruiting for an experienced and dynamic Senior Quantity Surveyor to join our team. Working within and outside the organisation, you will bring commercial acumen, knowledge and strong negotiating skills, striving to ensure the best outcome for the company.

### Duties and Responsibilities:

- Manage all commercial aspects of MGME projects, including cost control, budget management, and subcontractor management.
- Conduct accurate and detailed cost estimates, procurement, and tender processes.
- Collaborate with project teams to ensure the timely and cost-effective delivery of projects.
- Identify and mitigate commercial risks while maximizing project profitability.
- Review and negotiate contracts with subcontractors and suppliers.
- Monitor project financial performance and provide regular reports to senior management.
- Develop and maintain strong relationships with stakeholders, including subcontractors, suppliers, and consultants.
- Mentor and support junior members of the commercial team.
- To ensure the optimum commercial return is achieved for the project.
- Prepare the cost/value reconciliation reports accurately.
- Prepare and agree on interim valuations at the agreed dates to gain the best commercial advantage for the company.
- Agree on final accounts with subcontractors to maximise project margins.
- Ensure sub-contract orders are prepared in accordance with company procedure with reference to the date given on the procurement schedules in accordance with the contract programme having achieved the appropriate approvals.
- Maintain control of accounts and minimise the cost of any variations.

### ***Any other duties as requested or required by the Manager or Senior Management Team.***

• This job description is not intended to be exhaustive and flexibility in your approach to your role is essential. We reserve the right to amend or change this job description from time to time to suit the changing needs of the role and the business and you agree to accept such changes.

### Person Specification:

- Minimum of 5+ experience working as a Quantity Surveyor.
- Strong understanding of contracts and relevant regulations.
- Experience working in the M & E industry.
- Excellent negotiation and communication skills.
- Proficiency in cost estimation and financial analysis.
- Ability to work independently and as part of a team.
- Strong organisational and problem-solving abilities.
- RICS membership would be desirable but not essential.
- Computer literacy, including proficiency in Microsoft Office and relevant software.
- A clean UK/ROI driver licence and comfortable traveling to sites in the Greater Dublin area.

### Employee Benefits:

- Competitive salary
- Company pension scheme
- Opportunities for career development and progression within a growing company.
- A collaborative and supportive work environment.
- 28 + days annual leave.
- Early finish on Fridays.
- Active social and charity calendar.

**Education & Experience**

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**Must Have**

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**Educational Requirements**

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**Compensation & Other Benefits**

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