

# Mechanical Site Supervisor

Unit 18 Turvey Business Park Donabate  
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## Job Summary

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Vacancy :

Deadline : Oct 31, 2024

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Employment Status : Full Time

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

## Job Description

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### Job Purpose:

MGME are recruiting for an experienced Mechanical Site Supervisor to provide leadership and direction on all projects they supervisor. The supervisor will be responsible for ensuring that all company standards and policies are followed and maintained

### Duties and Responsibilities:

- Using our Construction Software Package, Procore to study and analyse blueprints and floor plans to understand all aspects of the mechanical design layout.
- Highlight any issue at a prestart meeting held with Senior Project Manager.
- Oversee the installation of pipes and fixtures, such as sinks and toilets, for water, gas, steam, air, or other liquids.
- Leading the site operative and apprentice teams, with the support of the Senior Project Manager and Operations Manager.
- Liaise with contractors, managers, and other stakeholders, ensuring that all parties remain co-ordinated.
- Educating site operatives on construction safety and accident protocol
- Inspect sites regularly to identify and eliminate potential safety hazards.
- Handle site accidents in accordance with accident protocol.
- Keeping detailed records of construction site activities.
- Dealing with staff and sub-contractors and ensuring quality workmanship is met at all times in line with MGME Quality Assurance Standards.
- Raise a notice to the main contractor for all on site issues and holdups that you may incur.
- Familiarise yourself with the ordering materials procedure with the procurement team and correctly deliver all our orders on site as and when required.
- Familiarise yourself with Procore and the facets within it.
- Oversee all testing and commissioning at the request of the SPM, QA and commissioning team.
- Capture all RFI's, Damage, theft and out of scope work through Procore.
- Adhere to any health and safety policies and procedures to ensure the safety and wellbeing of self, staff and visitors.
- To ensure that all company standards and policies are followed and maintained at all times.

### **Any other duties as requested or required by the Manager or Senior Management Team.**

• This job description is not intended to be exhaustive and flexibility in your approach to your role is essential. We reserve the right to amend or change this job description from time to time to suit the changing needs of the role and the business and you agree to accept such changes.

### Person Specification:

- Minimum of 3+ experience working as a Site Supervisor or similar position.
- Strong understanding of contracts and relevant regulations.
- Excellent communication skills.
- Ability to work independently and as part of a team.
- Strong organisational and problem-solving abilities.
- Ability to lead teams.
- Computer literacy, including proficiency in Microsoft Office and relevant software.
- A clean UK/ROI driver licence and comfortable traveling to sites in the Greater Dublin area.

### Employee Benefits:

- Competitive salary
- Company pension scheme
- Opportunities for career development and progression within a growing company.
- A collaborative and supportive work environment.
- 28 + days annual leave.
- Early finish on Fridays.
- Active social and charity calendar.

**Education & Experience**

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**Must Have**

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**Educational Requirements**

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**Compensation & Other Benefits**

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