

# Commercial Manager

Unit 7, Loughway Business Park, Warrenpoint Road,  
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## Job Summary

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Vacancy :

Deadline : Oct 31, 2024

Published : Aug 15, 2024

Employment Status : Full Time

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

## Job Description

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### Job Purpose:

We are currently seeking an experienced Commercial Manager to join our high performing team. The Commercial Manager is responsible for overseeing MGME's commercial team, maintaining commercial information and ensuring compliance with contractual requirements. The Commercial manager will ensure robust, accurate and timely cost reporting at both project and business level and conduct cost management activities such as forecasting.

### Duties and Responsibilities:

- Oversee and manage all commercial aspects of MGME projects, including cost control, budget management, and subcontractor management.
- Conduct accurate and detailed cost estimates, procurement, and tender processes.
- Ensure robust, accurate and timely cost and value reporting at both project and business unit level.
- Collaborate with project teams to ensure the timely and cost-effective delivery of projects.
- Identify and mitigate commercial risks while maximizing project profitability.
- Review and negotiate contracts with subcontractors and suppliers.
- Monitor project financial performance and provide regular reports to senior management.
- Develop and maintain strong relationships with stakeholders, including subcontractors, suppliers, and consultants.
- Mentor and support junior members of the commercial team.
- To ensure the optimum commercial return is achieved for the project.
- Prepare the cost/value reconciliation reports accurately.
- Prepare and agree on interim valuations at the agreed dates to gain the best commercial advantage for the company.
- Agree on final accounts with subcontractors to maximise project margins.
- Ensure sub-contract orders are prepared in accordance with company procedure with reference to the date given on the procurement schedules in accordance with the contract programme having achieved the appropriate approvals.
- Maintain control of accounts and minimise the cost of any variations.

### **Any other duties as requested or required by the Manager or Senior Management Team.**

• This job description is not intended to be exhaustive and flexibility in your approach to your role is essential. We reserve the right to amend or change this job description from time to time to suit the changing needs of the role and the business and you agree to accept such changes.

### Person Specification:

- 5 year's + experience in a Senior QS or Commercial Manager position.
- Knowledgeable in current Construction Law and Contracts.
- Extensive experience in commercial management and procurement of subcontracts, including chairing regular meetings.
- Previous experience in the MEP industry would be desirable.
- Ability to demonstrate knowledge of monthly cost reporting.
- Excellent negotiation and communication skills.
- Proficiency in cost estimation and financial analysis.
- Strong organizational and problem-solving abilities.
- Excellent time management skills, with the ability to work to tight deadlines.
- Computer literacy, including proficiency in Microsoft Office and relevant software.
- A clean UK/ROI driver license and comfortable traveling to sites in the Greater Dublin area.
- Valid CSR/Safe Pass

### Employee Benefits:

- Competitive Compensation Package
- 30 days Annual Leave
- Pension scheme
- Wellbeing and Social Events
- Team Development Days
- Ongoing Training and Development
- Bespoke Career Pathways
- On-Site Car Parking
- Professional Membership Support,
- Branded Apparel

**Additional Information:**

**Location:** Newry HQ or Dublin Office

**Contract Type:** Full-time, Permanent

**Hours of work:** Monday – Friday, 38.5 hours per week with early finish Fridays

***MGME are an equal opportunities employer, and we welcome applications from all suitably qualified persons.***

**Education & Experience**

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**Must Have**

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**Educational Requirements**

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**Compensation & Other Benefits**

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